Join the ranks of leading legal professionals. Enroll into the oldest, fully-accredited paralegal program in the city of San Francisco. Our Paralegal Studies program has American Bar Association (ABA) approved courses, providing thorough and time-efficient training. Learn from highly qualified instructors specializing in a variety of areas such as real estate, felony, immigration and many more.

**PROGRAM HIGHLIGHTS**

**ABA-Approved Program:** Gain instruction respected across the legal industry. Complete a total of 10 courses:
- Introduction to Law/Civil Procedure
- Legal Research and Writing
- Communication Skills and Legal Ethics
- Pleadings and Motions
- Investigation, Discovery and Trial Preparation
- Plus five electives

**Select Your Elective:** Focus on a specific area of law. Experts available for each unique legal practice, such as:
- Employment Law
- Family Law
- Trademarks and Copyrights
- Real Estate Practice

**Learn the Latest Software:** Train with industry-standard software like Pacer, E-Filing, and Relativity.

**Access to Practical Training:** Gain work experience after 9 months of full-time study. Build your industry connections by working for up to one full year.

**PATHWAY TO OPTIONAL PRACTICAL TRAINING (OPT)**

9 months of full-time study


Paralegals may not provide legal services to the public, except as permitted by law.

[cel.sfsu.edu/paralegal](http://cel.sfsu.edu/paralegal)
ADMISSION REQUIREMENTS FOR INTERNATIONAL CERTIFICATE STUDENTS

Apply at cel.sfsu.edu/global/certificate-admissions

- At least two years of completed college/university coursework with a minimum 2.3 GPA
- Official transcripts/diplomas/graduation certificates from all schools, with certified English translations required for each document issued in a non-English language
- Minimum TOEFL iBT 61, IELTS 6.0 or the equivalent*
- $100 confirmation fees
- Financial statement showing at least one academic year of tuition and living expenses (see below)

*See English Proficiency Requirement at https://cel.sfsu.edu/global/english-proficiency

CERTIFICATE APPLICATION DEADLINES*

Fall Semester: May 15
Spring Semester: November 15

*Applications may be accepted after the deadline on a space-available basis only.

PROGRAM FEES AND COST OF LIVING

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SF STATE CAMPUSES

The Main Campus is located in a quiet and safe neighborhood near the Pacific Ocean.

The Downtown Campus is located in the heart of the business district, near social media companies, including Twitter, Pinterest and Yelp; and new economy companies, including Airbnb and Uber.

Center for Global Engagement
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