

PARALEGAL STUDIES



Our ABA-approved Paralegal Studies Program is focused on preparing you to work in the legal field. In the program, you will learn skills employers look for, and receive the professional development support required to establish a flourishing career. Our group of instructors are working attorneys and paralegals that deliver high-quality education reinforced by their real-world experience. And, our well-connected internship program provides you work-study and employment opportunities so you can start using your new skills immediately.

Why enroll in our Paralegal Studies Program?

Learn Software Used in the Legal Field

Get hands-on training with industry-standard software like Pacer, E-Filing, and Relativity.

Build Industry Connections

Our graduates become legal professionals and provide job referrals to, and occasionally hire, new graduates.

Study in an ABA-Approved Program

Our ABA-approved program offers you a certificate that is respected across the legal industry.

Choose From Diverse Course Electives

You can focus on subjects that interest you with our broad selection of electives.

Paralegals may not provide legal services to the public, except as permitted by law.



Certificate Program

Our Paralegal Studies Program is a 10-course, 30-academic-unit, certificate program that provides instruction in practical legal skills and substantive law. You also have the opportunity to participate in an internship—a practical on-the-job work experience in a supervised setting that makes a valuable addition to a resume. Courses are conducted at the upper-division level and are taught by attorneys and paralegals who have practical experience in the field.

Paralegal Studies Certificate

- \$8,990 for a 10-course program plus a \$50 nonrefundable application fee
- Financial aid is available for those that qualify.

What Students Are Saying



I currently work as a Legal Assistant and Paralegal in an office of sole practicing lawyers and small firms. I perform legal services in three main areas of law: civil litigation, criminal defense, and cannabis business compliance.

Upon graduation, I found a position within two weeks. If I did not have SFSU Paralegal Studies' glowing reputation and professional references from my internship, I would not have obtained my current paralegal position.

- Danielle Prince-Barkoren

Program and Industry Stats

76%

Percentage of program graduates who were employed in the legal field after graduation¹

\$55-80K

Annual salary range for paralegals in San Francisco²

1 Results from 2015-2016 SF State Paralegal Studies Program student survey.
2 According to 2017 Nelson Advisor and Salary Guide.

Learn more at cel.sfsu.edu/paralegal

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COLLEGE OF EXTENDED LEARNING