



**ENTERPRISE RISK MANAGEMENT**  
1600 Holloway Avenue, ADM 258  
San Francisco, CA 94132-4260

Tel: 415/405-3522  
Fax: 415/338-2498

## MEMORANDUM

**DATE:** JULY 1, 2021

**TO:** JENNIFER SUMMIT, PH. D., PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS  
JEFF WILSON, VICE PRESIDENT OF ADMINISTRATION AND FINANCE, CFO

**CC:** JAY ORENDORFF, AVP, BUSINESS OPERATIONS  
MICHAEL SCOTT, AVP, RESEARCH & SPONSORED PROGRAMS  
DAVID CHELLIAH, ACCOUNTS PAYABLE MANAGER, FISCAL AFFAIRS

**FROM:** MICHAEL BEATTY, RISK MANAGER, ENTERPRISE RISK MANAGEMENT DS  
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**SUBJECT:** FACULTY, STAFF AND STUDENT INTERNATIONAL TRAVEL – EFF. JULY 1, 2021

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In SF State's efforts to resume international travel, including faculty research activity and student study abroad, while ensuring the health and safety of our campus community, a formal, country-by-country risk assessment was performed to evaluate the level to which countries have performed in their efforts to mitigate risks posed by the ongoing coronavirus pandemic. Countries were assessed on nine different health and safety categories, ranging from CDC travel advisories to country vaccination rates, positivity rates and daily case data. After careful consideration, President Mahoney and the Fall Planning Group approved international travel for faculty, staff and students to the following countries:

- Denmark, South Korea, France, Norway, Spain, Canada, Hong Kong, Germany, Italy, the United Kingdom and Taiwan. Travel to Japan will be re-evaluated once the country opens its borders again to incoming travelers.

Proposed travel to countries not on the approved list will not be approved.

Because the effectiveness of countries' efforts to contain the pandemic are fluid, countries will be re-assessed each month and an updated list posted monthly to Fiscal Affairs' University Travel Services website.

Please remember that all San Francisco State University administrators, faculty, staff, and students traveling on university business to international destinations are required by the CSU to obtain the CSU's foreign travel insurance (FTIP) through SF State Enterprise Risk Management for all international travel. FTIP does not cover evacuation or other accommodations due to disruption to travel plans resulting from a pandemic. Coverage does include medical expenses resulting from the treatment of COVID-19 but does not extend to losses for travel and accommodation expenses.