

San Francisco State University College of Extended Learning

Nonprofit Management:

Fundamental Management Skills

Application for Certificate of Completion

Please type or print clearly. Your name will appear on the certificate as you write it on the form and will be mailed to the address you provide here.

Date: _____

Student Name _____

SFSU ID#: _____

Address: Day Phone: _____

City, State & Zip: _____

Email: _____ End date/year of last course: _____

Any other name you have used at SF State: _____

Required Courses	CEUs	Semester/ Year Registered	OFFICE USE ONLY Grade
Introduction to the Nonprofit Sector (P A 9004)	1	_____	_____
Financial Management in Nonprofits (P A 9006)	1	_____	_____
Grant Writing (P A 9007)	1	_____	_____
Volunteer Management: From Boards to Bag Stuffers (P A 9008)	1	_____	_____
Special Events Planning (P A 9010)	1	_____	_____
Budgets & Cash Flow (P A 9019)	1	_____	_____
Integrated Marketing Communications (P A 9024)	1	_____	_____

Total CEUs Required = 7

APPROVED

NOT APPROVED see above for deficiencies

Program Director: _____ Jennifer Shea _____

SIGNATURE

DATE

*A certificate of completion is awarded upon successful completion of required classes. Applications for a certificate of completion are due **after completing the last class.***

Mail application to:

Robert Martin

NPM Certificate Program, SF State Downtown Campus

835 Market Street, 6th Floor, San Francisco, CA 94103-1901